

The Urbana and Champaign Sanitary District
The Minutes of the Regular Meeting of the Board of Trustees
April 1, 2010

The Board of Trustees of the Urbana & Champaign Sanitary District of Champaign County, Illinois met at 10:00 a.m. Thursday, April 1, 2010 at the Administration Building, Northeast Treatment Plant, Urbana, Illinois.

Present: Trustee Chris Alix
Trustee Diana Lenik
Trustee Jerry Lyke

Also: Mike McCormick, Attorney
Mike Little, Executive Director
Bruce Butler, Director of Operations and Maintenance
Kim Lytle, Director of Administrative Services
Mark Radi, Director of Engineering
Jackie Christensen, Asst. Director of Operations & Maintenance
Theresa Plotner, Administrative Supervisor
For others in attendance, see attached sign in sheet.

Trustee Alix called the meeting to order.

Jackie Christensen introduced Randy Shook as the Safe Employee of the First Quarter. Randy was present to accept his award.

It was moved by Trustee Lenik, seconded by Trustee Lyke to approve the minutes listed below.

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The motion was approved unanimously.

Kim Lytle presented the February 2010 Treasurer's Report to the Board. Specific items summarized were the February cash balance and the February revenues and expenditures. The year-to-date revenues and expenditures for each District fund are summarized below.

FUND	REVENUE	EXPENSES	NET FUND TRANSFERS	NET EFFECT	CAPITAL EXPENSE
O & M	\$8,636,704	\$5,629,974	(\$2,962,339)	\$44,390	\$67,143
Construction	\$2,544,592	\$70	(\$709,668)	\$1,834,854	\$0
Replacement	\$44,984	\$0	\$833,333	\$878,318	\$849,832
Interceptor Cost Recovery	\$294,345	\$616,983	\$0	(\$322,638)	\$101,639
Debt Service	\$154,878	\$2,787,121	\$2,838,674	\$206,431	\$0
Total	\$11,675,503	\$9,034,148	\$0	\$2,641,355	\$1,018,615

The cash reserves for each fund were: O&M \$3,478,108 Construction \$5,534,722 Replacement \$2,707,981 Interceptor Cost Recovery \$2,635,946 and Debt Service \$10,025,907. It was moved by Trustee Lenik, seconded by Trustee Lyke to accept the February Treasurer's Report.

The motion was approved unanimously.

Trustee Alix reviewed the Accounts Payable Checking Signing Schedule.

It was moved by Trustee Lenik, seconded by Trustee Lyke to approve Change Order #1 to the Phase IIIB contract with Williams Brothers Construction, and authorize the Executive Director to execute the change order.

The motion was approved unanimously.

It was moved by Trustee Lyke, seconded by Trustee Lenik to approve the proposals received from Barnett Bates Corporation and Schomburg & Schomburg Construction respectively, and authorize the Executive Director to issue purchase orders to; 1) Barnett Bates in the amount of \$71,280 for the purchase of 24 replacement louver assemblies and 28 air vent plate covers, and 2) Schomburg & Schomburg construction in the amount of \$80,580 for the installation of 24 louver assemblies, 28 cover plates, and for the replacement of 80 concrete piers.

The motion was approved unanimously.

Mike Little reviewed the draft FY11 Budget. It was moved by Trustee Lenik, seconded by Trustee Lyke to schedule a Public Hearing on Budget Ordinance No. 657 at 2:00 p.m. on April 29, 2010 and authorize staff to publish the Notice of Public Hearing.

The motion was approved unanimously.

Bruce Butler reviewed with the Board the December Discharge Monitoring reports for the Northeast and Southwest Treatment Plants. The average daily effluent flows at the Northeast and Southwest Treatment Plants for the month of February were 14.07 mgd and 7.94 mgd respectively.

Theresa Plotner reviewed the Delinquent Account Status Report.

Kim Lytle reviewed the Quarterly Workers Compensation Report.


Kim Lytle reviewed the Commercial and Workers' Compensation Insurance Renewal information.

Kim Lytle reviewed the Janitorial and Mowing Contract Extensions.

Mike Little provided an update on the Church St./I-57 Interceptor Project.

There being no further business before the Board, the meeting was adjourned.

Approved:

President 

Clerk 

