

**The Urbana and Champaign Sanitary District  
The Minutes of the Regular Meeting of the Board of Trustees  
February 4, 2010**

The Board of Trustees of the Urbana & Champaign Sanitary District of Champaign County, Illinois met at 10:00 a.m. Thursday, February 4, 2010 at the Administration Building, Northeast Treatment Plant, Urbana, Illinois.

Present: Trustee Chris Alix  
Trustee Diana Lenik  
Trustee Jerry Lyke

Also: Mike McCormick, Attorney  
Mike Little, Executive Director  
Bruce Butler, Director of Operations and Maintenance  
Kim Lytle, Director of Administrative Services  
Mark Radi, Director of Engineering  
Jackie Christensen, Asst. Director of Operations & Maintenance  
Theresa Plotner, Administrative Supervisor  
For others in attendance, see attached sign in sheet.

Trustee Alix called the meeting to order.

Jackie Christensen announced that Shawn Werts was selected as Safe Employee of the Year, 2009. Shawn was present to accept his award.

It was moved by Trustee Lenik, seconded by Trustee Lyke to approve the minutes listed below.

+January 7, 2010 Regular Board Meeting Minutes  
+January 7, 2010 Executive Session Minutes

The motion was approved unanimously.

Kim Lytle presented the December 2009 Treasurer's Report to the Board. Specific items summarized were the December cash balance and the December revenues and expenditures. The year-to-date revenues and expenditures for each District fund are summarized below.

FUND	REVENUE	EXPENSES	NET FUND TRANSFERS	NET EFFECT	CAPITAL EXPENSE
O & M	\$6,941,815	\$4,561,583	(\$2,795,673)	(\$415,442)	\$12,162
Construction	\$283,448	\$70	(\$709,668)	(\$426,290)	\$0
Replacement	\$41,035	\$0	\$666,668	\$707,703	\$494,737
Interceptor Cost Recovery	\$233,107	\$474,237	\$0	(\$241,131)	\$38,303
Debt Service	\$138,625	\$2,630,751	\$2,838,674	\$346,548	\$0
Total	\$7,638,031	\$7,666,641	\$0	(\$28,611)	\$545,202

The cash reserves for each fund were: O&M \$2,809,570 Construction \$3,273,354 Replacement \$2,761,668 Interceptor Cost Recovery \$2,723,852 and Debt Service \$10,009,655 It was moved by Trustee Lyke, seconded by Trustee Lenik to accept the December Treasurer's Report.

The motion was approved unanimously.

It was moved by Trustee Lyke, seconded by Trustee Lenik to move the reports section before correspondence.

The motion was approved unanimously.

There was extended discussion regarding the Municipal Billing Fee Increase. Richard Schnuer, City of Champaign was present to provide some background information and the City of Champaign's perspective regarding the potential fee increase. The Board directed staff to provide more information on actual cost of billing the sewer use fee. Staff will provide more information at a future board meeting.

Bruce Butler reviewed with the Board the December Discharge Monitoring reports for the Northeast and Southwest Treatment Plants. The average daily effluent flows at the Northeast and Southwest Treatment Plants for the month of December were 15.97 mgd and 9.54 mgd respectively. Bruce also reviewed the letter to the IEPA dated January 26, 2010.

Theresa Plotner reviewed the Delinquent Account Status Report.

Kim Lytle reviewed the Medical Insurance Renewal information.

Jackie Christensen reviewed the Safe Worker Recognition information.

Jackie Christensen reviewed the Pretreatment Annual Report.

Jackie Christensen reviewed the 2009 Flow Factor Annual Report.

Mike Little provided an update on the FY10 Goals.

Trustee Alix reviewed the Accounts Payable Checking Signing Schedule.

Trustee Alix announced that he was elected as a democratic candidate for the Champaign County Board and would not be seeking re-appointment to the UCSD Board.

Trustee Alix had communication from two customers that were reviewed with staff.

It was moved by Trustee Lyke, seconded by Trustee Lenik to award a contract for the installation of two engine exhaust heat exchangers for the Station J Heat Exchanger Installation to Nogle & Black Mechanical, Inc., and authorize the Executive Director to execute the contract, contingent upon receipt of performance and payment bonds and proof of insurance.

The motion was approved unanimously.

It was moved by Trustee Lenik, seconded by Trustee Lyke to authorize bids to be taken for the FY11 Sandblasting & Painting Project.

The motion was approved unanimously.

It was moved by Trustee Lenik, seconded by Trustee Alix to approve the agreement with Sodemann & Associates, Inc. to provide engineering services for the FY11 Sanitary Sewer Rehabilitation Project, and authorize the Executive Director to execute the agreement.

The motion was approved with Trustee Lyke abstaining.

It was moved by Trustee Lyke, seconded by Trustee Lenik to approve the agreement with Fraunhoffer & Associates, Inc. to provide engineering services for the FY11 Structural Rehabilitation Project, and authorize the Executive Director to execute the agreement.

The motion was approved unanimously.

It was moved by Trustee Lenik, seconded by Trustee Lyke to schedule a Special Board meeting for 2:00 p.m. on Thursday, April 29.

The motion was approved unanimously.

It was moved by Trustee Lenik, seconded by Trustee Lyke to adjourn to Executive Session to discuss potential and pending litigation, potential property acquisition, and personnel.

Roll call vote on the motion:

	Trustee Lenik - Aye
	Trustee Alix - Aye
	Trustee Lyke - Aye
Aye - 3	Nay - 0

Trustee Alix declared the motion carried.


It was moved by Trustee Lyke, seconded by Trustee Lenik to enter back into open session.

The motion was approved unanimously.

There being no further business before the Board, the meeting was adjourned.

Approved:

President  \_\_\_\_\_

Clerk  \_\_\_\_\_

URBANA & CHAMPAIGN SANITARY DISTRICT

BOARD MEETING SIGN IN

Date 2/4/10

NAME	ADDRESS	ORGANIZATION
Betty Segal	614 E. Perimeter Rd Rantoul	LWVcd
Richard Schnuer		City of Champaign