

**The Urbana and Champaign Sanitary District  
The Minutes of the Regular Meeting of the Board of Trustees  
March 4, 2010**

The Board of Trustees of the Urbana & Champaign Sanitary District of Champaign County, Illinois met at 10:00 a.m. Thursday, March 4, 2010 at the Administration Building, Northeast Treatment Plant, Urbana, Illinois.

Present: Trustee Chris Alix  
Trustee Diana Lenik  
Trustee Jerry Lyke

Also: Mike McCormick, Attorney  
Mike Little, Executive Director  
Bruce Butler, Director of Operations and Maintenance  
Kim Lytle, Director of Administrative Services  
Mark Radi, Director of Engineering  
Jackie Christensen, Asst. Director of Operations & Maintenance  
Theresa Plotner, Administrative Supervisor  
For others in attendance, see attached sign in sheet.

Trustee Alix called the meeting to order.

It was moved by Trustee Lyke, seconded by Trustee Lenik to approve the minutes listed below.

+February 4, 2010 Regular Board Meeting Minutes  
+February 4, 2010 Executive Session Minutes

The motion was approved unanimously.

It was moved by Trustee Lyke, seconded by Trustee Alix to approve the minutes listed below.

+February 16, 2010 Special Board Meeting Minutes  
+February 16, 2010 Executive Session Minutes

The motion was approved unanimously.

Kim Lytle presented the January 2010 Treasurer's Report to the Board. Specific items summarized were the January cash balance and the January revenues and expenditures. The year-to-date revenues and expenditures for each District fund are summarized below.

FUND	REVENUE	EXPENSES	NET FUND TRANSFERS	NET EFFECT	CAPITAL EXPENSE
O & M	\$7,845,589	\$5,100,080	(\$2,879,006)	(\$133,497)	\$17,143
Construction	\$2,512,459	\$70	(\$709,668)	\$1,802,720	\$0

Replacement	\$43,765	\$0	\$750,001	\$793,766	\$767,624
Interceptor Cost Recovery	\$286,472	\$495,262	\$0	(\$208,790)	\$72,209
Debt Service	\$149,654	\$2,712,911	\$2,838,674	\$275,416	\$0
Total	\$10,837,939	\$8,308,323	\$0	\$2,529,616	\$856,976

The cash reserves for each fund were: O&M \$3,629,551 Construction \$5,502,797 Replacement \$2,702,637 Interceptor Cost Recovery \$2,777,218 and Debt Service \$10,020,683 It was moved by Trustee Lenik, seconded by Trustee Lyke to accept the January Treasurer's Report.

The motion was approved unanimously.

Trustee Alix reviewed the Accounts Payable Checking Signing Schedule.

Mike Little reviewed a letter that the District received from the USEPA.

At the February meeting, Staff presented the idea of increasing the billing fee for each of the municipalities. The Trustees raised some questions and asked Staff to provide additional information. Staff provided more information at this meeting. Richard Schnuer, City of Champaign was present at this meeting to discuss this topic.

It was moved by Trustee Lenik, to approve a billing fee increase from 1.5% to 3.0% to the municipalities of Champaign, Urbana and Savoy effective with the beginning of their next fiscal year. The motion failed for lack of a second.

It was moved by Trustee Lyke, seconded by Trustee Lenik to authorize staff to solicit bids from Barnett Bates Corporation for the purchase of replacement louver assemblies and cover plates and from Schomburg & Schomburg Construction for the installation of louver assemblies and cover plates and replacement of concrete piers at the Southwest Plant Nitrification Tower.

The motion was approved unanimously.

It was moved by Trustee Lenik, seconded by Trustee Lyke to authorize staff to solicit bids for the construction of the WDWS Pump Station Generator Pad.

The motion was approved unanimously.

It was moved by Trustee Lyke, seconded by Trustee Lenik to award a contract for the Station F Improvements, which include furnishing and installing lifting beams, to Central Illinois Erectors, and authorize the Executive Director to execute the contract contingent upon receipt of proof of insurance.

The motion was approved unanimously.

It was moved by Trustee Lenik, seconded by Trustee Lyke to approve a budget amendment in the amount of \$210,000 for the purchase of the properties located at 914 E. Park Street and 701 N. Cottage Grove in Urbana, IL.

Roll call vote on the motion:

Trustee Lenik - Aye  
Trustee Alix - Aye  
Trustee Lyke - Aye  
Aye - 3                      Nay - 0

Trustee Alix declared the motion carried.

It was moved by Trustee Lyke, seconded by Trustee Lenik to approve the 3-year maintenance agreement with SCADAware, Inc., and authorize the Executive Director to execute the agreement.

The motion was approved unanimously.

Bruce Butler reviewed with the Board the December Discharge Monitoring reports for the Northeast and Southwest Treatment Plants. The average daily effluent flows at the Northeast and Southwest Treatment Plants for the month of January were 13.80 mgd and 8.21 mgd respectively.

Theresa Plotner reviewed the Delinquent Account Status Report.

Jackie Christensen reviewed the 2009 Biosolids Report.


Mike Little provided an update on the East Urbana Interceptor Project.

Kim Lytle reviewed the Banking Services RFP.

Bruce Butler reviewed information in regards to FY11 Chemicals and JULIE Locating Service.

There being no further business before the Board, the meeting was adjourned.

Approved:

President 

Clerk 