

The Urbana & Champaign Sanitary District
The Minutes of the Regular Board Meeting of the Board of Trustees
January 5, 2021

The Board of Trustees of the Urbana & Champaign Sanitary District of Champaign County, Illinois met at 5:30 p.m. Tuesday, January 5, 2021 at Station R Boardroom, Northeast Treatment Plant, in Urbana, Illinois.

| | |
|--------------------------------------|--|
| Board Present Via Zoom Meeting: | Trustee Lyke Trustee Putman Trustee Myrick |
| Attorney Present via Zoom Meeting: | Mike McCormick, Attorney |
| Staff Present via Zoom (throughout): | Rick Manner, Executive Director Kim Lytle, Director of Administrative Services Jackie Christensen, Director of Operations Brad Bennett, Director of Engineering Randy Shook, Director of Maintenance Matt Garard, Director of Finance Theresa Plotner, Administrative Supervisor |

Trustee Lyke called the regular meeting to order at 5:30 p.m.

Trustee Lyke read the following statement:

NOTICE OF PUBLIC MEETING CONDUCTED BY AUDIO OR VIDEO CONFERENCE

President Jerry Lyke of the Urbana & Champaign Sanitary District Board of Trustees has determined, in compliance with Senate Bill 2135 signed into law by Governor Pritzker on June 12, 2020, the following:

- 1) The Governor has issued a disaster declaration related to public health concerns and all or part of the District's jurisdiction is covered by the disaster area; and
- 2) That an in-person meeting for this regular meeting of the District's Board of Trustees scheduled to take place on Tuesday, January 5, 2021 at 5:30 p.m. is not practical or prudent because of a disaster.

The District shall comply will all other Open Meetings Act provisions referenced in Senate Bill 2135 in the holding of its regular Board of Trustees meeting on January 5, 2021 at 5:30 p.m.

Therefore, in accordance with Senate Bill 2135, this Board meeting will be conducted electronically through Zoom.

It was moved by Trustee Putman, seconded by Trustee Myrick to approve the agenda.

Roll Call on the Motion:

Trustee Putman
Trustee Myrick
Trustee Lyke

Aye – 3

Nay – 0

The motion as approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Myrick to approve the minutes as presented.

+December 1, 2020 – Regular Board Meeting

Roll Call on the Motion:

Trustee Putman
Trustee Myrick
Trustee Lyke

Aye – 3

Nay – 0

The motion was approved unanimously.

Attorney Mike McCormick provided an update on the Curtis Road LLC Litigation.

Trustee Lyke reviewed the Accounts Payable check signing schedule.

Theresa Plotner reviewed the Administrative Services Report. The Aging Report that was developed to track the financial effects of the COVID-19 pandemic was compared to the previous month. Staff will be monitoring this closely each month and sharing the results with the Board.

Theresa Plotner reviewed information related to the COVID billing situation. She also provided an update on the small number of accounts that have executed a payment plan to date. She also reported on the status of accounts eligible for LI-SAP.

Matt Garard presented the November 2020 Treasurer's Report to the Board. Specific items summarized were the November 2020 cash balance and the November 2020 revenues and expenditures.

The year-to-date revenues and expenditures for each District fund are summarized below.

| FUND | REVENUE | EXPENSES | NET FUND TRANSFERS | NET EFFECT | CAPITAL EXPENSE |
|---------------------|-------------|--------------|--------------------|---------------|-----------------|
| O & M | \$6,318,801 | \$5,257,188 | (\$1,388,168) | (\$326,554) | \$322,714 |
| Construction | \$947,564 | \$0 | (\$646,257) | \$301,307 | \$0 |
| ICRF | \$397,800 | \$611,819 | \$0 | (\$214,019) | \$25,413 |
| Debt Service | \$0 | \$4,740,619 | \$2,034,425 | (\$2,706,194) | \$0 |
| SWP UV Project Fund | \$323,433 | \$128,244 | \$0 | \$195,199 | \$0 |
| Total | \$7,987,609 | \$10,737,869 | \$0 | (\$2,750,260) | \$348,127 |

The cash reserves for each fund are summarized below.

| Fund | Cash Reserves |
|---------------|---------------|
| O & M | \$8,307,083 |
| Construction | \$7,297,375 |
| ICRF | \$3,629,960 |
| Debt Service | \$1,643,171 |
| SWTP Upgrades | (\$71,467) |
| Total | \$20,806,123 |

Brad Bennett reviewed the FY22 Painting Contract information. It was moved by Trustee Myrick, seconded by Trustee Putman to authorize bids to be taken for the FY22 Painting Contract.

Roll Call on the Motion:

Trustee Putman
Trustee Myrick
Trustee Lyke

Aye – 3

Nay – 0

The motion is approved unanimously.

Brad Bennett reviewed the FY22 Sewer Rehabilitation Project information. It was moved by Trustee Myrick, seconded by Trustee Putman to authorize bids to be taken for the FY22 Sewer Rehabilitation Project.

Roll Call on the Motion:

Trustee Putman
Trustee Myrick
Trustee Lyke

Aye – 3

Nay – 0

The motion is approved unanimously.

Brad Bennett reviewed the Variance Request for 1402 Wyndemere Point Drive, Champaign. It was moved by Trustee Putman, seconded by Trustee Myrick to approve the petition for variance from Paragraph 312 of Ordinance 678 pertaining to the installation of a new service line to serve a new pool house at 1402 Wyndemere Point Drive in Champaign and authorize the Executive Director to execute the variance petition.

Roll Call on the Motion:

Trustee Putman
Trustee Myrick
Trustee Lyke

Aye – 3

Nay – 0

The motion is approved unanimously.

Matt Garard reviewed different loan repayment options with the Board. It was moved by Trustee Putman, seconded by Trustee Myrick to approve paying \$3,600,000 towards the 2nd Street Pump Station #2 loan balance.

Roll Call on the Motion:

Trustee Putman
Trustee Myrick
Trustee Lyke

Aye – 3

Nay – 0

The motion is approved unanimously.

Jackie Christensen reviewed the Permit for the Discharge of Hauled Waste. It was moved by Trustee Putman, seconded by Trustee Myrick to approve the Hauled Waste Discharge Permit and authorize the Executive Director to sign the permit.

Roll Call on the Motion:

Trustee Putman
Trustee Myrick
Trustee Lyke

Aye – 3

Nay – 0

The motion is approved unanimously.

Jackie Christensen reported on the following for the Operations Report:

- Discharge Monitoring Report Summary – November 2020
- National Initiative for COVID Testing of Sewage
- Summary of Tours and Research Visits in CY2020

Brad Bennett reported on the following for the Engineering Report:

- 2nd Street Force Main Sanitary Sewer Overflow (SSO)

Rick Manner reported on the following:

- Tippecanoe Darter and Streamline Chub found in Vermillion River
- Sewagescapes Research Paper

There being no further business before the Board it was moved by Trustee Putman, seconded by Trustee Myrick to adjourn the meeting at 7:00 p.m.

Roll Call on the Motion:

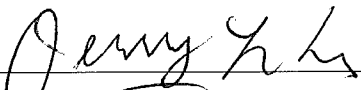
Trustee Putman
Trustee Myrick
Trustee Lyke

Aye – 3

Nay – 0

The motion was approved unanimously.

Approved:

President 
Clerk 