

The Urbana & Champaign Sanitary District
The Minutes of the Regular Board Meeting of the Board of Trustees
March 2, 2021

The Board of Trustees of the Urbana & Champaign Sanitary District of Champaign County, Illinois met at 5:30 p.m. Tuesday, March 2, 2021 at Station R Boardroom, Northeast Treatment Plant, in Urbana, Illinois.

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|--------------------------------------|---|
| Board Present Via Zoom Meeting: | Trustee Lyke Trustee Myrick |
| Board Present: | Trustee Putman |
| Attorney Present: | Mike McCormick, Attorney |
| Staff Present via Zoom (throughout): | Rick Manner, Executive Director Kim Lytle, Director of Administrative Services Jackie Christensen, Director of Operations Brad Bennett, Director of Engineering Randy Shook, Director of Maintenance Matt Garard, Director of Finance Wade Lagle, Operations Supervisor |
| Staff Present: | Theresa Plotner, Administrative Supervisor |

Trustee Lyke called the regular meeting to order at 5:30 p.m.

Trustee Lyke read the following statement:

NOTICE OF PUBLIC MEETING CONDUCTED BY AUDIO OR VIDEO CONFERENCE

President Jerry Lyke of the Urbana & Champaign Sanitary District Board of Trustees has determined, in compliance with Senate Bill 2135 signed into law by Governor Pritzker on June 12, 2020, the following:

- 1) The Governor has issued a disaster declaration related to public health concerns and all or part of the District's jurisdiction is covered by the disaster area; and
- 2) That an in-person meeting for this regular meeting of the District's Board of Trustees scheduled to take place on Tuesday, March 2, 2021 at 5:30 p.m. is not practical or prudent because of a disaster.

The District shall comply with all other Open Meetings Act provisions referenced in Senate Bill 2135 in the holding of its regular Board of Trustees meeting on March 2, 2021 at 5:30 p.m.

Therefore, in accordance with Senate Bill 2135, this Board meeting will be conducted electronically through Zoom.

It was moved by Trustee Putman, seconded by Trustee Myrick to approve the agenda.

Roll Call on the Motion:

Trustee Putman
Trustee Myrick
Trustee Lyke

Aye – 3

Nay – 0

The motion as approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Myrick to approve the minutes as presented.

+February 2, 2021 – Regular Board Meeting

Roll Call on the Motion:

Trustee Putman
Trustee Myrick
Trustee Lyke

Aye – 3

Nay – 0

The motion was approved unanimously.

Attorney Mike McCormick had no report at this time.

Trustee Lyke reviewed the Accounts Payable check signing schedule.

Theresa Plotner reviewed the Administrative Services Report. The Aging Report that was developed to track the financial effects of the COVID-19 pandemic was compared to the previous month. Staff will be monitoring this closely each month and sharing the results with the Board.

Theresa Plotner reviewed information related to the COVID billing situation. She also provided an update on the small number of accounts that have executed a payment plan to date. She provided an update on the status of accounts eligible for LI-SAP. She also shared the informational LI-SAP flier that is being inserted into collection letters. She also reported that Staff will begin filing liens on the larger past due multi-family and commercial accounts that meet certain criteria.

Matt Garard presented the January 2021 Treasurer's Report to the Board. Specific items summarized were the January 2021 cash balance and the January 2021 revenues and expenditures.

The year-to-date revenues and expenditures for each District fund are summarized below.

| FUND | REVENUE | EXPENSES | NET FUND TRANSFERS | NET EFFECT | CAPITAL EXPENSE |
|---------------------|--------------|--------------|--------------------|---------------|-----------------|
| O & M | \$9,321,025 | \$6,520,143 | (\$2,776,336) | \$24,546 | \$372,351 |
| Construction | \$1,072,303 | \$0 | (\$1,292,514) | (\$220,211) | \$0 |
| ICRF | \$568,760 | \$4,372,006 | \$0 | (\$3,803,246) | \$31,178 |
| Debt Service | \$0 | \$6,926,723 | \$4,068,850 | (\$2,857,873) | \$0 |
| SWP UV Project Fund | \$1,140,175 | \$885,279 | \$0 | \$254,896 | \$0 |
| Total | \$12,102,263 | \$18,704,152 | \$0 | (\$6,601,888) | \$405,529 |

The cash reserves for each fund are summarized below.

| Fund | Cash Reserves |
|---------------|---------------|
| O & M | \$7,988,531 |
| Construction | \$6,735,656 |
| ICRF | (\$71,237) |
| Debt Service | \$1,393,171 |
| SWTP Upgrades | (\$11,771) |
| Total | \$16,034,351 |

Matt Garard reviewed the FY22 Preliminary Budget and Public Hearing Request. It was moved by Trustee Putman, seconded by Trustee Myrick to schedule a Public Hearing regarding Budget Ordinance No. 722 at 5:30 p.m. on April 27, 2021 and authorize staff to publish the Notice of Public Hearing.

Roll Call on the Motion:

Trustee Putman
Trustee Myrick
Trustee Lyke

Aye – 3

Nay – 0

The motion is approved unanimously.

Matt Garard reviewed the potential wage adjustments for non-bargaining staff. It was decided by the Board to table this topic until the April meeting.

Brad Bennett reviewed the Variance Request for 603 Western Avenue, Champaign. It was moved by Trustee Myrick, seconded by Trustee Putman to approve the petition for a variance from Paragraph 312 of Ordinance 678 pertaining to the installation of a new service line to serve an existing garage at 603 Western Avenue in Champaign and authorize the Executive Director to execute the variance petition.

Roll Call on the Motion:

Trustee Putman
Trustee Myrick
Trustee Lyke

Aye – 3

Nay – 0

The motion is approved unanimously.

Rick Manner reviewed the Nuvoda Contract Amendment with the Board. It was moved by Trustee Putman, seconded by Trustee Myrick to approve the Contract Amendment with Nuvoda LLC regarding the trial of the MOB Process at the Southwest Plant.

Roll Call on the Motion:

Trustee Putman
Trustee Myrick
Trustee Lyke

Aye – 3

Nay – 0

The motion is approved unanimously.

Jackie Christensen reviewed the information in support of the Permanent Household Hazardous Waste Collection Site. It was moved by Trustee Putman, seconded by Trustee Myrick to approve a contribution of \$1,000 to the Champaign County Environmental Stewards to help cover a portion of a grant fund requested to fund a feasibility study for a regional Household Hazardous Waste collection facility.

Roll Call on the Motion:

Trustee Putman
Trustee Myrick
Trustee Lyke

Aye – 3

Nay – 0

The motion is approved unanimously.

Jackie Christensen and Wade Lagle reported on the following for the Operations Report:

- Jackie reviewed the Discharge Monitoring Report Summary – January 2021
- Wade reviewed the Annual Flow Factor Report.
- Jackie reviewed the Publication of Industrial Users in Significant NonCompliance.

Brad Bennett reported on the following for the Engineering Report:

- Update on FY21 Roofing Project
- Update on SWP Disinfection Project
- FY21 Sewer Rehabilitation Project
- FY21-FY22 Miscellaneous Sewer Repair Project

- FY21 Handrail Replacement Project
- Creek Crossing Protection at Ivanhoe Estates Design
- MTD Solar Power Project
- Blue Delta Energy Renewable Energy Certificate Sales Update
- Annual Sewer Activity Report

Randy Shook reported on the following for the Maintenance Report:

- Cybersecurity
- Mechanical and Electrical Update

Rick Manner reported on the following:

- 100th Anniversary Celebrations – Officially on hold
- Public Outreach during COVID
- IMRF Employer Retirement Reservice Statement

There being no further business before the Board it was moved by Trustee Putman, seconded by Trustee Myrick to adjourn the meeting at 7:22 p.m.

Roll Call on the Motion:

Trustee Putman
Trustee Myrick
Trustee Lyke

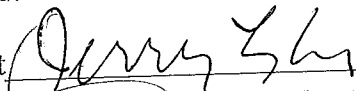
Aye – 3

Nay – 0

The motion was approved unanimously.

Approved:

President



Clerk



