

The Urbana & Champaign Sanitary District
The Minutes of the Regular Board Meeting of the Board of Trustees
June 7, 2022

The Board of Trustees of the Urbana & Champaign Sanitary District of Champaign County, Illinois met at 5:30 p.m. Tuesday, June 7, 2022 at Station W, Northeast Treatment Plant, in Urbana, Illinois.

Board Physically Present:

Trustee Putman
Trustee Myrick

Attorney Physically Present :

Mike McCormick, Attorney

Staff Physically Present:

Rick Manner, Executive Director
Brad Bennett, Director of Engineering
Matt Garard, Director of Finance
Wade Lagle, Director of Operations
Randy Shook, Director of M&E
Theresa Plotner, Administrative Supervisor

Trustee Putman called the regular meeting to order at 5:30 p.m.

It was moved by Trustee Myrick, seconded by Trustee Putman to approve the agenda.

The motion was approved unanimously.

It was moved by Trustee Myrick, seconded by Trustee to approve the Consent Agenda.

- Accounts Payable Check Signing Schedule
- Industrial User Discharge Permit Renewals
- Authorization to Bid 2022-2024 Miscellaneous Sewer Repair Contract
- May 3, 2022 Board Meeting Minutes
- May 3, 2022 Executive Session Minutes
- Review of Substantial Purchases, Not Discussed Elsewhere

The motion was approved unanimously.

Theresa Plotner reviewed the Administrative Services Report. The Aging Report that was developed to track the financial effects of the COVID-19 pandemic was compared to the previous month. She also reported on the status of accounts eligible for LI-SAP, LIHWAP and ARPA and other assistance programs. She also reported on the collection letters that were being sent and their status in the collection process.

Matt Garard presented the April 2022 Treasurer's Report to the Board. Specific items summarized were the April 2022 cash balance and the April 2022 revenues and expenditures.

The year-to-date revenues and expenditures for each District fund are summarized below.

FUND	REVENUE	EXPENSES	NET FUND TRANSFERS	NET EFFECT	CAPITAL EXPENSE
O & M	\$13,213,006	\$8,955,361	(\$2,890,880)	\$1,366,765	\$1,219,864
Construction	\$775,812	\$0	(\$1,382,512)	(\$606,700)	\$0
ICRF	\$839,101	\$1,185,934	\$0	(\$346,833)	\$2,256
Debt Service	\$0	\$3,547,203	\$4,273,392	\$726,189	\$0
SWP UV Project	\$257,242	\$257,242	\$0	\$0	\$0
Total	\$15,085,161	\$13,945,739	\$0	\$1,139,422	\$1,222,120

The cash reserves for each fund are summarized below.

Fund	Cash Reserves
O & M	\$7,520,028
Construction	\$6,317,087
ICRF	(\$619,470)
Debt Service	\$2,719,124
SWP UV Project	(\$3,098,006)
Total	\$12,838,763

Rick Manner reviewed the Cronus Contract Commitment Extension. Brian Moody, Director of the Tuscola Chamber & Economic Development, Inc. was also available to discuss the extension and answer any questions. It was moved by Trustee Myrick, seconded by Trustee Putman to direct staff to prepare a letter expressing the desire of UCSD to extend the contract commitment for the sale of effluent to Cronus thought at least July 1, 2023.

The motion was approved unanimously.

Brad Bennett reviewed the bids received for the Crystal Lake Park Interceptor Crossing Project. It was moved by Trustee Myrick, seconded by Trustee Putman to table this topic until a future board meeting.

The motion was approved unanimously.

After discussion, it was moved by Trustee Myrick, seconded by Trustee Putman to authorize the Executive Director to execute an Engineering Services Agreement with ERA for the not to exceed amount of \$29, 500 for design, bid, and construction phase services to redesign the Crystal Lake Park Interceptor Crossing Project.

The motion was approved unanimously.

Randy Shook reviewed the Centrifuge Controls sole source purchase information. It was moved by Trustee Myrick, seconded by Trustee Putman to approve staff's sole source determination and approve the purchase as specified in the Purchase Order for Centrifuge Control Upgrade from Alfa Laval Inc.

The motion was approved unanimously.

Wade Lagle reported on the following for the Operations Report:

- Discharge Monitoring Reports for April 2022

Brad Bennett reported on the following for the Engineering Report:

- Project Updates
- East Urbana Pump Station Study
- Plan for District Strategic Plan

Randy Shook reported on the following for the Maintenance Report:

- Rolling Brown Outs Preparations

Rick Manner reported on the following:

- Wade Lagle - Top Performer Article – Treatment Plant Operators Magazine
- Technical Education and Analysis for community Hauling and Anaerobic Digesters (TEACH-AD) – Northeast Plant Brochure
- Water Environment Federation Technical Conference (WEFTEC-22) – Operators Challenge

There being no further items to discuss it was moved by Trustee Myrick, seconded by Trustee Putman to adjourn at 6:50 p.m.

The motion was approved unanimously.

Approved:

President Jennifer L. Putman

Clerk Dr. Stanley