

**The Urbana & Champaign Sanitary District**  
**The Minutes of the Regular Board Meeting of the Board of Trustees**  
**July 5, 2022**

The Board of Trustees of the Urbana & Champaign Sanitary District of Champaign County, Illinois met at 5:30 p.m. Tuesday, July 5, 2022 at Station W, Northeast Treatment Plant, in Urbana, Illinois.

Board Physically Present:

Trustee Putman  
Trustee Myrick  
Trustee Winstanley

Attorney Physically Present :

Mike McCormick, Attorney

Staff Physically Present:

Rick Manner, Executive Director  
Brad Bennett, Director of Engineering  
Matt Garard, Director of Finance  
Wade Lagle, Director of Operations  
Randy Shook, Director of M&E  
Theresa Plotner, Administrative Supervisor

Trustee Putman called the regular meeting to order at 5:30 p.m.

It was moved by Trustee Myrick, seconded by Trustee Putman to approve the agenda.

The motion was approved unanimously.

Regarding correspondence to the Board, Rick Manner reported about two potential customer issues that may be presented at future meetings.

The Selection of Board Officers was discussed. It was moved by Trustee Myrick, seconded by Trustee Winstanley for the Trustees to hold the same offices as the previous year. The offices and term are as follows for the July 2022 – May 2023 term:

President – Trustee Putman  
Vice-President/Treasurer – Trustee Myrick  
Clerk – Trustee Winstanley

The motion was approved unanimously.

Rick Manner reviewed the Employment of Attorneys and Engineers with the Board.

It was moved by Trustee Myrick, seconded by Trustee Putman to approve the Consent Agenda.

- Accounts Payable Check Signing Schedule
- June 7, 2022 Board Meeting Minutes
- Treasurer's Report for May 2022

The motion was approved unanimously.

Theresa Plotner reviewed the Administrative Services Report. The Aging Report that was developed to track the financial effects of the COVID-19 pandemic was compared to the previous month. She also reported on the status of accounts eligible for LI-SAP, LIHWAP and ARPA and other assistance programs. She also reported on the collection letters that were being sent and their status in the collection process.

Randy Shook reviewed the substantial purchases that are being made by UCSD and not addressed in other correspondence to the Board. The items discussed were the NEP Station L Overhead Door, SWP Station S RAS Pump Rebuilds, NEP Station J Generators, SWP Station A Compactor Augers.

Brad Bennett reviewed the NEP Station U Roof Replacement Project. It was moved by Trustee Winstanley, seconded by Trustee Myrick to authorize bids to be taken for the Roof Replacement Project at NEP Station U.

The motion was approved unanimously.

Wade Lagle reported on the following for the Operations Report:

- Discharge Monitoring Reports for May 2022

Brad Bennett presented a slide show of his business trip to Denmark. Brad also gave an update on the solar panel project.

It was moved by Trustee Winstanley, seconded by Trustee Myrick to enter into Executive Session at 6:35 p.m. for the purpose of discussing *15 ILCS 120/2(c)(2) Collective Bargaining and Negotiation Matters*.

Roll Call on the motion:

Trustee Myrick - Aye  
Trustee Winstanley – Aye  
Trustee Putman – Aye

Aye – 3

Nay - 0

The motion was approved unanimously.

It was moved by Trustee Myrick, seconded by Trustee Winstanley to enter back into Open Session at 7:10 p.m.

Roll Call on the motion:

Trustee Myrick - Aye  
Trustee Winstanley – Aye  
Trustee Putman – Aye

Aye – 3

Nay – 0

The motion as approved unanimously. It was noted that there were no actions taken during the Executive Session.

Rick Manner reported on the following:

- Crystal Lake Park Bridge Replacement
- Long-Range Facility Plan Progress

There being no further items to discuss it was moved by Trustee Winstanley, seconded by Trustee Myrick to adjourn at 7:50 p.m.

The motion was approved unanimously.

Approved:

President

*Jennifer Putman*

Clerk

*Deek Winstanley*